

# Board of Works and Safety

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January 17, 2023

4:00 P. M.

## *Minutes*

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### ***Call to Order: Mayor Samuel J. Craig***

**The Board of Public Works and Safety** met on January 17, 2023 at StoneGate Art & Education Center, 931 15<sup>th</sup> Street for Regular Meeting. Honorable Mayor Samuel J. Craig presided and called the meeting to order at 4:00 P.M.

#### ***Members Present:***

- Mayor Samuel J. Craig
- Judy Carlisle
- Charlene Hall

#### **Reading of Minutes**

December 19, 2022-Regular Meeting

- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ ***All votes were in favor, No one opposed, Passed.***

#### ***Old Business:***

**Tabled- Approval and Acceptance of Quote for Englewood Fire Station-Installation of New Flooring for Bedroom – Chief John Hughes**

- Kirts Renovation, LLC
- McIntyre Brothers
- MATCON General Contracting

❖ ***No Action taken, Died due to lack of motion.***

#### ***New Business:***

##### **1. Request Approval and Acceptance of Permanent Status – Fire Department – Chief John Hughes**

- Battalion Chief Bruce A. Deckard
- Captain Jeffrey S. Armstrong

- Lieutenant R. David Zeeks

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

**2. Request Approval and Acceptance of Personnel Replacement – New Hire Candidate Steven Hatton – Police Department – Chief Terry Moore**

- Chief Moore said the Police Department has an officer vacancy due to a retirement.
- Candidate Steven Hatton has completed all the requirements set by the Police Department.
- Mr. Hatton has met the 1977 Fund requirements after receiving a medical and psychological evaluation.
- Mr. Hatton has been approved by the Local Pension Board.
- Chief Moore is requesting the board to approve the hiring of Steven Hatton pending final approval from PERF.

- ❖ Judy Carlisle made the motion to table,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

**3. Request to Receive and Acceptance of Bid for Englewood Fire Station – For Installation of New Flooring – Chief John Hughes, Brandon Woodward**

- Dustin Matlock – Will not be submitting a bid.
- Kirts Renovation, LLC - \$4,550.00
- McIntyre Brothers - \$6,592.00
- Chief Hughes is requesting the lowest bid from Kirts Renovation, LLC for \$4,550.00 be accepted.

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

**4. Request Approval for the Purchase of ID Badge Printing Machine – Denise Henderson**

- Denise is requesting approval to purchase an ID Badge Printing Machine.
- The cost will be between \$1,400.00 to \$1,695.00.

- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

## 5. SOP 227 – EMS – Chief John Hughes

- Purpose is to establish policy for responding to EMS calls with an ambulance or no ambulance available.
- The Bedford Fire Department will respond to an EMS call within the city limits for the following emergencies:
- Difficulty breathing
- Burns
- Cardiac/Respiratory Arrest
- Chest pain/Heart problems
- Choking
- Seizures
- Diabetic problems
- Uncontrolled bleeding
- Traumatic injuries
- Overdose
- Childbirth/Miscarriage
- Accident PI
- Stroke/CVA
- Unconscious/Unresponsive person
- Severe Allergic Reaction/Anaphylaxis
- If no ambulance is available
- If ambulance or law enforcement on scene requests BFD assistance
- Unknown medical issues
- The Bedford Fire Department will receive alarms of any of the above listed issues from the Bedford Police Department Dispatch and shall respond accordingly.

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

## 6. Approval to Sign Claims

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

- **Requesting approval for Claim to Avoca Fish Hatchery Project from last month, listed on page 35, APV number 50026 for \$9,950.00.**

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

- **Requesting approval to retroactively approve the ROI Grant for \$125,000.00.**

- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

- **Request Approval for Final Payment to Avoca Project for \$23,066.60**

- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

## 7. Discussion

- No Discussion

## 8. Adjourn

- ❖ Judy Carlisle made the motion to adjourn,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

## *Board of Works & Safety 2023*

- *Samuel J. Craig, Mayor* \_\_\_\_\_
- *Judy Carlisle* \_\_\_\_\_
- *Charlene Hall* \_\_\_\_\_

*Attest: Meleah McCart*

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